

## LOWELL PUBLIC SCHOOLS Henry J. Mroz Administration Office 155 Merrimack Street Lowell, Massachusetts 01852

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To:

Dr. Joel Boyd, Superintendent

From:

Billie Jo Turner, Assistant Superintendent of Finance and Operations

RE:

Disposal of Surplus-PlayLoft

Date:

Nov 27, 2019

I am recommending the Lowell School Committee vote at the regular meeting of December 4, 2019 to declare the attached documentation provided by Lisa Van Thiel, Principal at the Early Learning Center located at the Cardinal as surplus and approve the item to be advertised by the City of Lowell Chief Procurement Officer for sale to the highest bidder.

This action is taken in accordance with the school committee policy regarding the disposal of surplus supplies. The item has been deemed no longer useful for our current schools and/or in poor working condition.

